

Case Study

# 32-Account Migration Completed in 4 Days

Seamless Non-Profit Digital Transition

## ENGAGEMENT OVERVIEW



Project Timeline  
**4 Days**



Migration Scope  
**32 Business Accounts**



Technical Focus  
**Google Workspace to Microsoft 365**



Services Delivered  
**End-to-End Email, Calendar, and Drive Migration**



Primary Outcome  
**Zero Data Loss & Preserved Permissions**



### PARTNER PROFILE

A UK-based non-profit organisation, operating as a mission-driven entity where continuous communication and access to shared resources are essential to supporting its ongoing community initiatives.

## PROBLEM STATEMENT

The organisation needed to transition its entire digital collaboration suite under significant constraints:



### Complex Data Sets

The requirement to move not just emails, but also calendars and extensive drive data.



### Integrity Requirements

A critical need to maintain existing folder structures, user permissions, and complex sharing configurations.



### Time Sensitivity

The project was governed by a tight timeline, requiring a rapid cutover to avoid operational downtime.

## SOLUTION DELIVERED

A disciplined migration strategy was executed to move the organisation from Google Workspace to Microsoft 365

01

### Strategic Planning

Designed an end-to-end migration roadmap tailored to the non-profit's specific data footprint.

02

### High-Velocity Execution

Migrated 32 business accounts including all associated emails, calendars, and files.

03

### Structural Preservation

Ensured that folder hierarchies, permissions, and sharing configurations were mirrored exactly in the new environment.

04

### Transition Support

Provided post-migration support to ensure all 32 users were fully operational on the Microsoft 365 platform immediately following the cutover.

## IMPACT

**100%**

### Data Integrity

Successfully transitioned all accounts with no data loss or access issues.



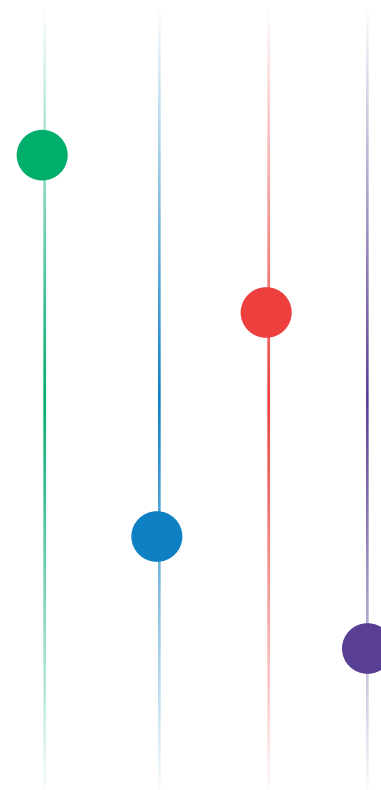
### Rapid Deployment

The entire project was completed within 4 days.



### Operational Continuity

Delivered a smooth transition that allowed the organisation to resume its core mission without technical friction.



## KEY TURNING POINT

The success of this migration was defined by the execution speed without sacrificing structural integrity. In many migrations, velocity often incurs disregarded permissions or lost folder hierarchies. By prioritising the preservation of sharing configurations and folder structures during the initial planning phase, the team was able to compress a complex platform shift into just 4 days. This turned what is typically a weeks-long disruption into a weekend transition, ensuring the organisation's services remained uninterrupted.

